



## **LOW-MODERATE INCOME (LMI) SOLAR GRANT & LOAN PROGRAM**

# **APPLICATION AND PROGRAM GUIDE**

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## COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Community Development Finance Authority (CDFA) is a statewide, nonprofit authority focused on maximizing the value and impact of community development, economic development, and clean energy initiatives throughout New Hampshire. The organization leverages a variety of financial and technical resources, including the competitive deployment of grant, loan, and equity programs.

We envision a future New Hampshire composed of communities that are economically and socially resilient, reflect and respect their natural surroundings, and represent places where people want to live, work, and play.

To achieve this vision, CDFA invests in the people of New Hampshire by:

- Enabling its partners to make transformational and sustainable changes;
- Meeting the evolving needs of New Hampshire communities;
- Deploying a well-tuned, effective investment system which directly impacts local communities; and
- Taking an innovative and collaborative approach to development finance.

### OUR APPROACH

We believe that all people in New Hampshire should have their basic human needs met, access to opportunity, and be a part of sustainable, vibrant communities. Our role at the Community Development Finance Authority is to provide communities with capital and technical assistance to achieve this vision. Success for us means showing up in ways that are relevant, impactful, and center the existing assets in a community.

[Our Living Strategic Plan](#) represents our commitment to collaboration, accountability and equity; ensuring that all Granite Staters can thrive. Explore how CDFA is driving meaningful change through strategic action in Community Impact, Partnership, Capacity and Sustainability and Governance.

Together, we're shaping the future of New Hampshire.

### HOW DATA SHAPES OUR STRATEGY

Data plays a pivotal role in our work. CDFA's Community Progress Indicators, a set of 13 metrics that assist in measuring socioeconomic well-being and community need at the municipal level in New Hampshire, assist the organization in meeting the evolving needs of New Hampshire communities by informing our strategic priorities and guiding the allocation of resources to the places that need those resources the most.

Identifying quality metrics in alignment with our vision and using them to identify and better understand statewide, regional and local trends helps CDFA support our partners in creating lasting impact within New Hampshire communities. Additional information on CDFA's Community Progress Indicators can be found on the [Resource Hub](#).

### DEFINITIONS

Definitions of key terms should be used to further clarify CDFA program priorities. A full list of CDFA definitions is available [here on our Resource Hub](#)

## PROGRAM OVERVIEW & OBJECTIVES

This program will expand opportunities for New Hampshire residents with limited income to access the benefits of solar and other cost saving energy resources, through housing and community organizations who provide support to these residents. Funding will include grants and coordinated low-interest financing. The program intends to meet the following objectives:

1. Provide financing that creates new opportunities for low-and-moderate income (LMI) households to access cost saving energy technologies in their housing or through the community facilities that serve them. These households must benefit from associated cost reductions or benefits as outlined in the U.S. Department of Housing and Urban Development's (HUD) guidance for Public Housing Authorities (PHAs) and owners of properties participating in HUD Multifamily Assisted Housing programs regarding the treatment of financial benefits received from participation in community solar energy programs or the presence of on-site solar facilities.<sup>1</sup>
2. Enable organizations that are already planning capital projects and serving residents from low-and-moderate income households to expand their long-term facilities investments by supporting their transition to clean energy.
3. Afford the opportunity for non-taxable entities that have eligible projects with the benefits of owning a solar system to increase access to cost saving energy project financing by providing a single source for grant and loan resources.
4. Leverage public and private capital from CDFA's existing financing resources.

## ELIGIBILITY

### Eligible Applicants

New Hampshire non-profits, municipalities, and for-profit housing owners.

### Eligible Uses of Funds

1. Solar photovoltaics (for existing properties or new construction);
2. Battery storage or other electric storage technologies (for existing properties or new construction); and
3. Air source heat pumps (ASHP) and weatherization associated with a solar installation project (retrofit projects only).

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<sup>1</sup> U.S. Department of Housing and Urban Development (HUD) New Housing Notice 2023-09; available online at [Assistant Secretary for Housing-Federal Housing Commissioners \(hud.gov\)](https://www.hud.gov/secretary/housing-federal-housing-commissioners)

## PROGRAM REQUIREMENTS

Support from this program will be limited to projects meeting all of the following criteria:

1. Project located in [Eversource's service area](#);
2. Project supports multifamily<sup>2</sup> affordable housing,<sup>3</sup> transitional housing, and/or community facilities;<sup>4</sup>
3. Project supports New Hampshire residents who are Low-Moderate Income (LMI) based on:
  - 51% or more of housing residents are LMI,<sup>5</sup> OR
  - 51% or more of the recipients of services of the community facility are LMI.<sup>6</sup>
4. Benefits to LMI residents:
  - For-profit entities must document how they will provide direct financial benefit to LMI residents.
  - Non-profit organizations (including Limited Partnerships where the general partner is a non-profit organization or those controlled by a non-profit organization) are not required to document direct financial benefits but shall document benefits to LMI residents as outlined in the [HUD Guidance](#) regarding LMI solar benefits.<sup>7</sup>
5. More than 50% of the energy generated, stored, and/or saved can be attributed to a facility used by LMI beneficiaries (for example, a facility that includes an organization's administrative offices will not be eligible if more than 50% of the solar generation or air source heat pump energy savings would be attributed to office usage).
6. Benefit: A minimum of 40% of the total estimated avoided electric cost of the project must support LMI beneficiaries for period of at least 10 years.
7. Project located on the beneficiary property or group net metered with another property owned by applicant.
8. Facility registers for New Hampshire Renewable Energy Certificates (RECs), if applicable.
9. Projects must be proposed and reasonably expected to be completed within 24 months of funding approval. Applicants must demonstrate a realistic and achievable project with a clear definition of project ownership and team members; secured project site control; a well-defined and feasible project timeline; project personnel demonstrating relevant experience; all necessary permits identified, obtained or applied for; and financing, funding, and/or investment commitments obtained, if applicable.
10. Funds must be used to support upgrades that will be owned by applicant (Power Purchase Agreements and lease agreements are not eligible).

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<sup>2</sup> "Multifamily" is defined as more than 1 unit.

<sup>3</sup> "Affordable Housing" for this program is defined as a residential property participating in a federal, state, or local financing program requiring that the real estate remains subject to land use restriction and rental housing affordability covenants which limit allowable rents charged to individuals or families, consistent with (i) RSA 674:58, IV, pertaining to workforce housing; or (ii) as otherwise required under the applicable federal, state, or local program; or households earning less than 80% of the Area Medium Income based on an income survey.

<sup>4</sup> A Community Facility is defined as a facility owned by a nonprofit organization or municipality that provides social services to LMI clients as a primary focus including, but not limited to: care for senior citizens and/or children under 18; food delivery and nutrition support; services for persons with disabilities; health, mental health, or substance abuse services, workforce training, family resources, health services or access and services that meet the needs of under or unhoused people.

<sup>5</sup> Low-Moderate Income (LMI) is defined as income less than 80% of local Area Median Income (AMI).

<sup>6</sup> Eligibility can be documented by the applicant in one of the following ways as allowed by the Department of Housing and Urban Development (HUD) in its criteria for meeting National Objectives: 1) if the applicant organization's program(s) is designed to serve a specific **presumed group**, as defined by the Department of Housing and Urban Development, HUD "presumed groups" include: abused children, elderly persons, battered spouses, homeless persons, severely disabled adults, illiterate adults, persons with AIDS, migrant farm workers; if the **nature and the location** of the activity establishes that it will be used predominantly by LMI persons (e.g. food pantry/soup kitchen/case management office linking clients to benefits) or 2) **income verification**, which requires documentation of family size and income to show at least 51% of the individuals earn less than 80% of the Area Median Income; See Appendix C.

<sup>7</sup> U.S. Department of Housing and Urban Development (HUD) New Housing Notice 2023-09; available online at [Assistant Secretary for Housing-Federal Housing Commissioners \(hud.gov\)](#).

11. Applicants must document their Sources and Uses funds for the entire project.

### Financial Review

1. Applicants will indicate in their CDFA application's project funding "Sources" whether they intend to apply for a grant, loan, or a combination.
2. Loan financial underwriting criteria are provided in CDFA's Clean Energy Fund Application and Program Guide. (pg.12).
3. Grant financial underwriting criteria and required documentation includes the following:
  - a. Non-profit Organizations: <https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-Applicant-Financial-Documents-Explanation.pdf>
  - b. For-profit entities: Follow requirements for loans from CDFA's Clean Energy Fund Application and Program Guide (see #2 above)
4. Applicant must demonstrate ability/capacity to administer/manage their proposed project.

## AWARD TERMS

All Clean Energy Fund loan applicants are subject to a substantial programmatic and financial review.

1. Total funding available for this program: \$675,000.
2. Minimum / maximum grant request: \$20,000 / \$150,000.
3. Minimum / maximum loan request: \$30,000 / \$500,000.
4. Up to 40% of eligible project costs may be covered by grant funds from this program.
5. Total grant funding from all sources including but not limited to state, federal and/or private foundation grants, rebates and tax credits may not exceed 100% of project costs.
6. Applicants are not required to apply for a loan in combination with their grant award. Loan recipients will be subject to any additional requirements outlined in CDFA's **Clean Energy Fund Application and Program Guide**.
7. Program grant funding may be combined with incentives from the federal Investment Tax Credit (ITC)<sup>8</sup> and/or LMI adder available through the passage of SB 165 (2019), and NHSaves incentives.
8. Program funding may be combined with awards from NHDOE's Renewable Energy Fund Programs and federal Greenhouse Gas Reduction Fund (GGRF) incentives.
9. A relevant form of security (such as a mortgage lien) will be required to ensure a 10-year LMI benefit and to secure a loan (if applicable).
10. Each applicant entity is eligible to receive one award through this program.
11. Applicants must document outreach to at least three solar contractors (or other applicable contractors) for project cost estimates. Estimates from the selected contractor must be provided along with any other estimates received.
12. Loan Terms may be found in CDFA's [Clean Energy Fund Application and Program Guide](#).

## HOW TO APPLY

Pre-application consultation with CDFA staff is required before submitting a formal application. To discuss your project and loan application, please contact CDFA at 603-226-2170, or email Director of Clean Energy Financing Scott Maslansky at [smaslansky@nhcdfa.org](mailto:smaslansky@nhcdfa.org).

All applications must be completed and submitted on CDFA'S Grants Management System ([www.nhcdfa.org](http://www.nhcdfa.org)). Eligible applicants can submit applications on a first-come, first-served basis until funds are expended. Applicants will be placed in a review queue based on submission of a substantially complete application.

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<sup>8</sup> Note that the federal [Investment Tax Credit](#) is expected to cover an additional 30-60% of solar project costs (30% credit plus potential bonus credits for: Low-income Bonuses and Domestic Content Bonus) and applies to businesses, non-profit organizations, and municipalities).

An outline of CDFA's LMI Solar Grant application can be found in Appendix A of this document. Information on using CDFA's Grants Management System can be found on CDFA's Resource Hub: <https://resources.nhcdfa.org/working-with-cdfa/grants-system/>.

### **Timeline**

Once a complete application is submitted, CDFA will make every effort to complete project review and underwriting within four weeks. This timeframe will be extended if required by timelines for other project funding sources. Once approved, awardees will receive a commitment letter and the grant and/or loan documents process will then be completed. Applicants should expect the entire process (completed application to award/loan closing) to take approximately 60 days. Incomplete information will extend this timeframe.

### **Technical Assistance**

The Clean Energy Fund Program Director is qualified to provide technical assistance from the earliest stages of project development through project completion and monitoring. Energy technical assistance as well as guidance regarding rebates, grants, and other sources of project support are available.

## **APPLICATION REVIEW AND AWARD PRIORITIES**

Applications will be reviewed for eligibility and award criteria by CDFA. All applications must demonstrate their ability to meet the minimum requirements listed above.

In addition, the percentage of LMI beneficiaries supported by the project will determine the percentage of project costs covered by this award according to the following:

Percentage of LMI beneficiaries	% of total project costs supported by grant
51% to less than 75%	25%
75% or greater	40%

### **Conditions of Default**

It is at the sole discretion of CDFA to automatically eliminate an applicant from consideration if there are existing or prior conditions of default in any agreements between CDFA and the applicant.

## **AWARD ADMINISTRATION**

### **Grant Disbursements**

After a grant agreement is executed, the grantee submits claims for reimbursement through CDFA's Grants Management System (GMS) and attaches invoices approved for payment and other documentation. Claims are approved only for work completed or equipment/material stored on site. Funds are typically disbursed within two weeks.

CDFA requires that grantees and borrowers receive disbursements via electronic funds transfer/ACH system. Grantees must complete an ACH registration form in GMS following application approval and are asked to provide CDFA with banking information so that CDFA can set up the automated payments with their bank.

### **Reporting Requirements**

Award recipients will be required to report on the outcomes of the supported project as they relate to the Program Requirements section above.

## APPENDIX A: APPLICATION OUTLINE

Below you will find an outline of the application for the Low-Moderate Income (LMI) Solar Grant & Loan Program. Applications are accepted on a rolling basis through our online Grants Management System ('GMS') ([www.nhcdafagrants.org](http://www.nhcdafagrants.org)). Hard copy or emailed applications will not be accepted.

### I. General Information

- **Primary Contact**
- **Authorized Official/Authorized Official email**
- **Organization Information**
- **EUI #**

### II. Eligibility Threshold Attachments

- IRS Determination Letter (if non-profit)
- Proof of Good Standing – New Hampshire Secretary of State

### III. Ownership and Corporate Information

#### • **Business/ Organization Description**

Please describe your organization including the ownership structure, the type of organization (e.g. 501 (c)(3), LLC, Partnership, etc.); years in business, additional locations if any, and a detailed explanation of what you do including mission statement, clientele served, services provided. The Organization and the applicant should be the same.

- **Number of Full Time Employees**
- **Number of Part Time Employees**
- **Annual Revenue**
- **Ownership Information**

- Owner Name(s) and % Ownership

- **Related entities** (Businesses and Non-Profit applicants only)

List and describe all entities related to the applicant that might require underwriting and how they are structured/connected (e.g., fiscal sponsor, subsidiary, parent company, other businesses owned by same entity/individual, etc.).

### IV. Project Information

- **Project Name**
- **Project Address**

This should be the physical address where the proposed project is taking place. This address may be the same or different than the address of the organization applying for funding.

- **Roles**
  - Authorized Official
  - Grant Writer

### V. Executive Summary

- **Project Summary**

Briefly describe your project and how the grant and/or loan funds will be used.

### VI. Project Details

- **Project Timeframe**

Provide a timeline for construction milestones.

- **Approvals and Permits**

Summarize the approval/permitting requirements, timeline, and status for the project. Include the status of any required interconnection agreements and engineering studies for solar projects.

- **Utility Consultation (Energy efficiency projects only)**

Describe any communication with your utility about potential incentives for your project.

## VII. **Program Requirements Narrative**

Questions below correspond with requirements described in the Program Requirements section of the Program Guide.

- Does the Project support multifamily, affordable housing, transitional housing, and/or a community facility serving 51% or more LMI residents?
- Describe how the organization determines that 51% or more of housing residents are LMI, OR that 51% or more of the recipients of services of the community facility are LMI.
- Low/Moderate Income (LMI) Affidavit. Below upload the completed [Low/Moderate Income \(LMI\) Affidavit form](#) to indicate how you intend to document that beneficiaries are >51% LMI.
- How will the applicant organization provide Benefits to LMI recipients?  
Make sure to refer to a specific allowable benefit from the [HUD Guidance](#).
  - Non-profit organizations (including Limited Partnerships where the general partner is a non-profit organization or those controlled by a non-profit organization) are not required to document direct financial benefits, but shall document benefits to LMI residents as outlined in the [HUD Guidance](#) regarding LMI solar benefits.
  - For-profit entities must document how they will provide direct financial benefit to LMI residents.
- Describe how the applicant will document (prior to disbursement of program funds) a commitment that these benefits will be provided (i.e. via an updated lease agreement with beneficiaries, Board approved commitment to restrict X% of funds from avoided or saved energy costs related to particular section of HUD Notice, etc.).

The above description and documentation must include the length of the benefit in years.

- Provide a project proforma showing:
  - Estimated annual **energy** savings for LMI beneficiaries as compared with other beneficiaries (i.e. non-LMI residents or organization's offices).
  - Estimated annual **cost** savings for LMI beneficiaries as compared with other beneficiaries (i.e. non-LMI residents or organization's offices).
- Describe what % of the **energy** (i.e. kWh or BTU) generated, stored, and/or saved by the project will be attributed to LMI housing units or to facility spaces used by LMI beneficiaries, and how this % will be determined. For example, a facility that includes an organization's administrative offices will not be eligible if more than 50% of the solar generation or air source heat pump energy savings would be attributed to office usage.
- What % of the total estimated avoided electrical **cost** and/or energy **cost** savings will support LMI beneficiaries and how will this be documented?
- Describe whether the project is located on the beneficiary property and/or group net metered with another property owned by applicant
  - Provide address of additional beneficiary properties (if not the same as the project location listed above).
- Confirm that any solar component of the project will be registered for New Hampshire Renewable Energy Certificates (RECs).
- **Low-Moderate-Income Benefit**  
What impact will the proposed project have on the problem? How will the project benefit low- and moderate-income people? How many households (for Housing subcategory) or individuals (for Community Facilities subcategory) will benefit from this project or program?
- **Other project benefits**  
Describe any other benefits this project might provide to individuals or the community.

- **Management Experience**

Has this organization ever undertaken a similar project?

Who will oversee the project? Please describe the qualifications/experience of the individuals overseeing the project (include both internal staff and contractors).

- **History with CDFA**

Has the applicant ever received a grant or loan from CDFA? If so, please explain.

VIII. **Property Information**

- **Add the following property information for each building related to the project**

- Street
- Town, City
- Legal Owner
- Year Built
- Subsidized Multi Family Property?
- Architectural/ Historical Significance?
- Square Footage of Conditioned (heated and cooled) space
- Type of Roof
- Age and Condition of Roof

- **Property Site Control (select one)**

- Currently Owned by Applicant
- Currently Leased by Applicant
- Under Purchase or Option Agreement
- Other (Explain)

- **Have you already completed an energy audit on your building in the past 3 years?**

(Select Yes or No)

If you answer “yes”, attach a copy of the energy audit under other attachments.

If you answer “no,” please be aware that a level II energy audit may be required for energy efficiency upgrades.

- Briefly describe any significant energy upgrades you have completed in the past 10 years on the property.

- **Energy Use and Procurement**

Please describe your current sources of heat and electricity for your building. Note all fuel types used and name of vendor/utility/ competitive supplier)

- **Property Electric Metering**

Describe how your property is metered (i.e. master meter, submeters, individually metered tenants) and who pays the electric bill.

IX. **Project Budget (Sources and Uses)**

Applicants are able to apply for a grant, loan or combination using this application. If you are NOT seeking a loan, please make sure to enter \$0 in the “CDFA Clean Energy Loan Request” field of the Sources section below.

- **Uses** (Provide Brief Description and Amount for applicable rows)

- Solar or other Equipment
- Renovations
- Engineering/Architect/ Consultant
- Solar Energy Installation
- Insulation/Weatherization
- Lighting
- Heating System
- Other

- **Sources** (Provide Amount, Funding Entity, Rate, Term, Collateral for applicable rows)

- CDFA LMI Solar Grant Request
- CDFA Clean Energy Fund Loan Request
- Other Loans
- Utility/State Rebates
- Equity Injection
- Other Grants
- Other

• **Budget Narrative (description of Sources and Uses).** Use this section for any additional budget information. Include the status/timing of any funding/financing sources.

• **Interest Rate Discounts (loans only).** Please indicate which Interest Rate “Discounts” may apply to your organization. Explain why your entity meets each discount or upload documentation (see [CDFA Interest Rate Calculator](#)).

• **Proposed Security** (i.e. mortgage on a property, UCC on equipment)

• **Outstanding Debt (loans only)**

Enter the following information for each source of debt. Also include debt sources from any related business entity if there is overlapping collateral (e.g., a parent company with a mortgage on the subject property)

- Name of Creditor/Bond
- Amount
- Origination Date
- Purpose
- Term
- Rate
- Payment
- Balance
- Collateral
- Mortgage/Lien Position

#### X. **Requested Documents**

Upload the following documents based on your entity type below (businesses will email documents).

<b>All Applicants</b>	
	Energy Audit including estimated costs and annual energy & cost savings (Energy Efficiency Projects only).
	Electric Bills: Minimum of two years of electric bills and/or data (include usage and cost). All pages of a single bill showing 12 months of use on graph acceptable (Not required for new/recent construction).
	Fuel Bills: Minimum of two years of heating fuel bills and/or data (include usage and cost). <b>Note:</b> Fuel bills not required for lighting-only or solar-only projects
	Contractor proposals or signed contracts
	Corporate Resolution or Municipal meeting minutes authorizing Borrower and Signer
	If building owner is different from applicant: Written permission from building owner to complete project.
<b>Municipality</b>	
	Two most recent audited financial statements.
	Current year budget.
	Operating Budget-to-Actual – Previous FY
	Management Prepared Financial Statements for current Fiscal Year Include: Balance Sheet, Profit and Loss, Cash Flow
<b>Non-Profit Corporation</b>	

Operating Budget – Current FY
Operating Budget-to-Actual – Previous FY
Two years' financial statements Audited (>\$2,000,000 Operating budget) Compilation or Review (between \$500,000 & \$2,000,000) IRS Form 990 (org. does not have Audited, Reviewed or Compiled Financial Statement)
Management Prepared Financial Statements for current Fiscal Year Include: Balance Sheet, Profit and Loss, Cash Flow
Operating Reserve – Amount and Description (if applicable)
Endowment Amount and Description (if applicable)
Line of Credit (if applicable)
Organization Purpose/Mission. Brief history of organization and program overview
IRS Letter - Copy of 501c(3) determination letter
State Licenses. Attach copy as applicable (child care license, residential facility, etc.)
Corporate Articles of Incorporation and By-Laws
<b>For-Profit Business</b>
<b>Please note:</b>  <b>Collateral</b> will be required.  A <b>Personal Guarantee</b> will be required for any person that has a 20% or more ownership share in the company.
Download Checklist for financial documents (for <b>each entity</b> related to the applicant): E-mail completed checklist with financial documents to <a href="mailto:underwriting@nhcdfa.org">underwriting@nhcdfa.org</a>
<ul style="list-style-type: none"> <li>• Three years of company tax returns.</li> <li>• Year to date financial statements (Balance Sheet/Income Statement/Cash flow)</li> <li>• Current year operating budget</li> <li>• Personal Financial Statement for all owners of 20% or more of the borrowing entity.</li> <li>• Two years of personal tax returns for all owners of 20% or more of the borrowing entity.</li> <li>• Personal credit reporting authorization (if not included on personal financial statement form).</li> <li>• If there is a related real estate holding company pledging collateral, or any other entity that files Partnership or Trust tax return, include three years of tax returns for that entity.</li> <li>• Entity Formation Documents</li> </ul> <b>If applicable to business:</b> <ul style="list-style-type: none"> <li>• Three years of accountant prepared financial statements (compilation, review or audit)</li> <li>• Current Accounts Receivable / Accounts Payable Aging</li> <li>• Line of Credit</li> <li>• Lease with Tenant or Landlord</li> <li>• Rent Rolls</li> </ul>

XI. **CERTIFICATION – Electronic Signature**

- **Certification:** [Yes/No]
- **Full Name of Authorized Official**
- **Title of Designated Authorized Official**

I certify that I am one of the persons named above and am authorized by the applicant organization to submit this application. I certify that all statements are true and accurate to the best of my knowledge. I acknowledge this application is being submitted with the full knowledge and approval of the organization's Board of Directors and that the organization will comply with:

- New Hampshire conflict of interest laws as defined by RSA 7:19-a and RSA 292:6-a; and
- CDFA's Privacy Policy by which you acknowledge all information and documents created, accepted or obtained by, or on behalf of, CDFA are potentially subject to disclosure in compliance with RSA 91-A, New Hampshire's Right-to-Know law.

## APPENDIX B: KEY RESOURCES FOR APPLICANTS

Below find links to relevant resources for applicants, including program guidance, how to use CDFA's Grants Management System, policy and guidance documents, and data resources.

<b>CLEAN ENERGY FUND</b>	
Main Resource Hub Page	<a href="https://resources.nhcdfa.org/programs/clean-energy-fund/">https://resources.nhcdfa.org/programs/clean-energy-fund/</a>
Application & Program Guide	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Clean-Energy-Fund-Application-and-Program-Guide-2026.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Clean-Energy-Fund-Application-and-Program-Guide-2026.pdf</a>

<b>CDFA'S GRANTS MANAGEMENT SYSTEM (GMS)</b>	
How to Register for GMS	<a href="https://resources.nhcdfa.org/wp-content/uploads/2021/07/1.-Completing-your-registration-on-WebGrants.pdf">https://resources.nhcdfa.org/wp-content/uploads/2021/07/1.-Completing-your-registration-on-WebGrants.pdf</a>
Tips for Using GMS	<a href="https://resources.nhcdfa.org/wp-content/uploads/2020/01/Tips-for-Using-GMS.pdf">https://resources.nhcdfa.org/wp-content/uploads/2020/01/Tips-for-Using-GMS.pdf</a>
Recovering Username and Password	<a href="https://www.youtube.com/watch?v=lbxg4WUrQEw">https://www.youtube.com/watch?v=lbxg4WUrQEw</a>
Starting an Application	<a href="https://resources.nhcdfa.org/wp-content/uploads/2021/05/2.-Applicant-instructions-for-applying-for-funding-in-WebGrants.pdf">https://resources.nhcdfa.org/wp-content/uploads/2021/05/2.-Applicant-instructions-for-applying-for-funding-in-WebGrants.pdf</a>
Copying a Previous Application	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/GMS-Copying-an-Old-Application.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/GMS-Copying-an-Old-Application.pdf</a>
GMS Access Form	<a href="https://resources.nhcdfa.org/wp-content/uploads/2021/05/FINAL.GMS-Access-Form-for-all-programs.pdf">https://resources.nhcdfa.org/wp-content/uploads/2021/05/FINAL.GMS-Access-Form-for-all-programs.pdf</a>

<b>POLICY &amp; GUIDANCE DOCUMENTS</b>	
Energy Policy 2026	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Energy-Policy-2026.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Energy-Policy-2026.pdf</a>
Energy Resources	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Clean-Energy-Resources-Auditor-List-and-NHSaves-Contacts.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-CDFA-Clean-Energy-Resources-Auditor-List-and-NHSaves-Contacts.pdf</a>
Financial Documents Explainer	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-Applicant-Financial-Documents-Explanation.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-Applicant-Financial-Documents-Explanation.pdf</a>
Fiscal Sponsor Guidance	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-Fiscal-Sponsor-Guidance-2026.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/FINAL-Fiscal-Sponsor-Guidance-2026.pdf</a>
Key Definitions	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/CDFA-Definitions-2026.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/CDFA-Definitions-2026.pdf</a>
Additional Policy Resources	<a href="https://resources.nhcdfa.org/working-with-cdfa/cdfa-policies-procedures/">https://resources.nhcdfa.org/working-with-cdfa/cdfa-policies-procedures/</a>

<b>DATA RESOURCES</b>	
Main Page	<a href="https://resources.nhcdfa.org/working-with-cdfa/data/">https://resources.nhcdfa.org/working-with-cdfa/data/</a>
How to Use Data	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/CDFA-How-to-Use-Data.pdf">https://resources.nhcdfa.org/wp-content/uploads/2025/11/CDFA-How-to-Use-Data.pdf</a>
Community Progress Indicators Summary Table	<a href="https://resources.nhcdfa.org/wp-content/uploads/2021/12/CDFA-CPI-Summary-Table.pdf">https://resources.nhcdfa.org/wp-content/uploads/2021/12/CDFA-CPI-Summary-Table.pdf</a>
Community Progress Indicators Data Dictionary	<a href="https://resources.nhcdfa.org/wp-content/uploads/2021/12/Community-Progress-Indicators-Data-Dictionary.pdf">https://resources.nhcdfa.org/wp-content/uploads/2021/12/Community-Progress-Indicators-Data-Dictionary.pdf</a>
Community Progress Indicators 2026	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/Community-Progress-Indicators-2026.xlsx">https://resources.nhcdfa.org/wp-content/uploads/2025/11/Community-Progress-Indicators-2026.xlsx</a>
Community Progress Indicators 2021 – 2026	<a href="https://resources.nhcdfa.org/wp-content/uploads/2025/11/Community-Progress-Indicators-CPI-2021-2026.xlsx">https://resources.nhcdfa.org/wp-content/uploads/2025/11/Community-Progress-Indicators-CPI-2021-2026.xlsx</a>

## APPENDIX C: LOW / MODERATE INCOME (LMI) AFFIDAVIT

### CDFA Clean Energy Fund LMI Solar Grant & Loan Program Low/Moderate Income (LMI) Affidavit

<b>Project/Applicant Name</b>	
<b>Project Address</b>	

One of the following four types of records must be kept documenting Low/Moderate Income (LMI) Limited Clientele eligibility for this program:

1. Documentation showing that the activity is designed for exclusive use by a segment of the population presumed by HUD to be LMI persons (mission statement, description of services provided, incorporating documents, etc.). **Presumed Groups** include abused children, elderly, battered spouses, homeless, severely disabled adults, illiterate adults, persons with AIDS, and migrant farm workers; OR
2. Documentation describing how the **nature and the location** of the activity establishes that it will be used predominantly by LMI persons (program description e.g. food pantry/soup kitchen/case management office linking clients to benefits); OR
3. Documentation of **Income Verification** showing the family size and annual income of each person receiving the benefit ([income verification form](#)/application for benefits/application for assistance indicating income).

For more information regarding National Objectives, please review Chapter 2 of the CDFA CDBG Implementation Guide: [Implementation – Resources from NHCDFA](#)

**Please indicate below which of the above records/methods will be used to document LMI benefit relative to meeting LMI documentation requirements. This documentation will be required upon any notification of a funding award.**

#### Type of Documentation– Check off one

<input type="checkbox"/>	Documentation showing that the activity is designed for <u>exclusive</u> use by a segment of the population <b>presumed</b> by HUD to be LMI
<input type="checkbox"/>	Documentation describing how the <b>nature and the location</b> of the activity establishes that it will be used predominantly by LMI persons
<input type="checkbox"/>	<b>Income Verification</b> documentation showing the family size and annual income of each person receiving the benefit