



## CDFA New Facility Analysis

**Related to:** Community Center Investment Program (CCIP)  
**Subject:** New Facility Analysis Requirements  
**Date:** March 29, 2023

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New construction/new facility for the purpose of this application is defined as construction of a new facility which houses programming and services separate from an existing facility.

Applications for construction or acquisition of a new facility are subject to an additional New Facility Analysis. The federal government has stated that new congregate facilities are presumed ineligible. That presumption may be overcome by providing **a thorough written justification for a new congregate facility, as opposed to rehabilitation or remodeling of an existing facility.**

The New Facility Analysis must contain supplemental documentation (written narrative along with data) addressing at least the points outlined below. This supporting documentation should also be considered in tandem with the justification required for capital projects in excess of \$1 million, where appropriate.

1. Please explain why the proposed new facility is a better and more suitable alternative to improving and/or expanding an existing facility
  - a. This should include a review of how location impacts access to services, operating cost comparison, and other applicable factors.
2. Please explain how the construction or acquisition of the new facility is a proportional response to the need you wish to address
  - a. This should be supported by current and potential new beneficiary data showing how the new facility would better serve clients

**Note:** This documentation and portions of the application that relate to explanation and justification for the project may be required to be provided to U.S. Treasury as part of federal reporting.