📝 Navigate to the GMS Online Portal: https://www.nhcdfagrants.org/

STEP 1

Click on "Click here to Register"
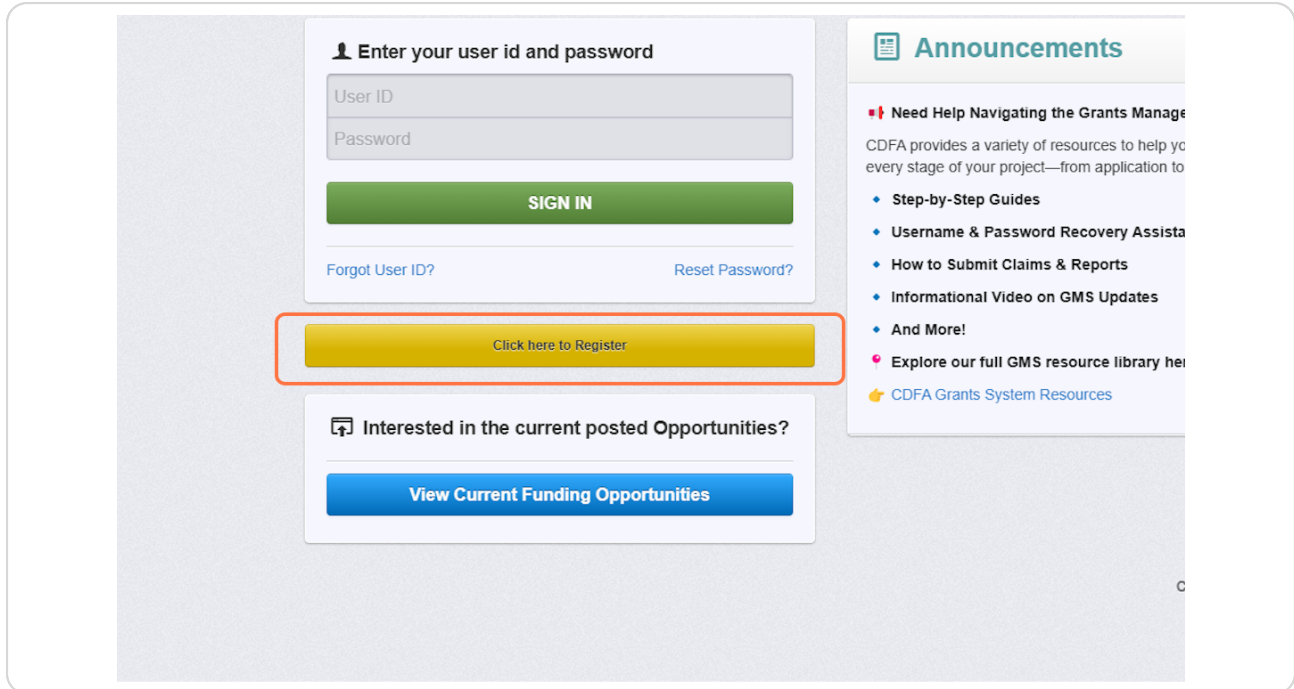
STEP 2

Note that registrations must be completed within 10 minutes once they are started. If you take longer than 10 minutes the connection will timeout and you will need to restart.

Enter Personal Information

Personal information is used to create your account in GMS. Any individual should have a single account in GMS even if they are part of multiple organizations. Once your account is created you can be associate to additional organizations as needed by reaching out to Priscilla Baez (pbaez@nhcdfa.org).

All required fields are shown with a Red Asterisk *

Enter Organization Information

Organization information helps us make sure that your user account is associated with the correct organization profile in GMS. If you are the first person in this organization to register for GMS we will use this information to set up your organization profile in our database.

Complete Captcha

Once all required fields have been filled out please complete the Captcha

Click on Save Registration Information
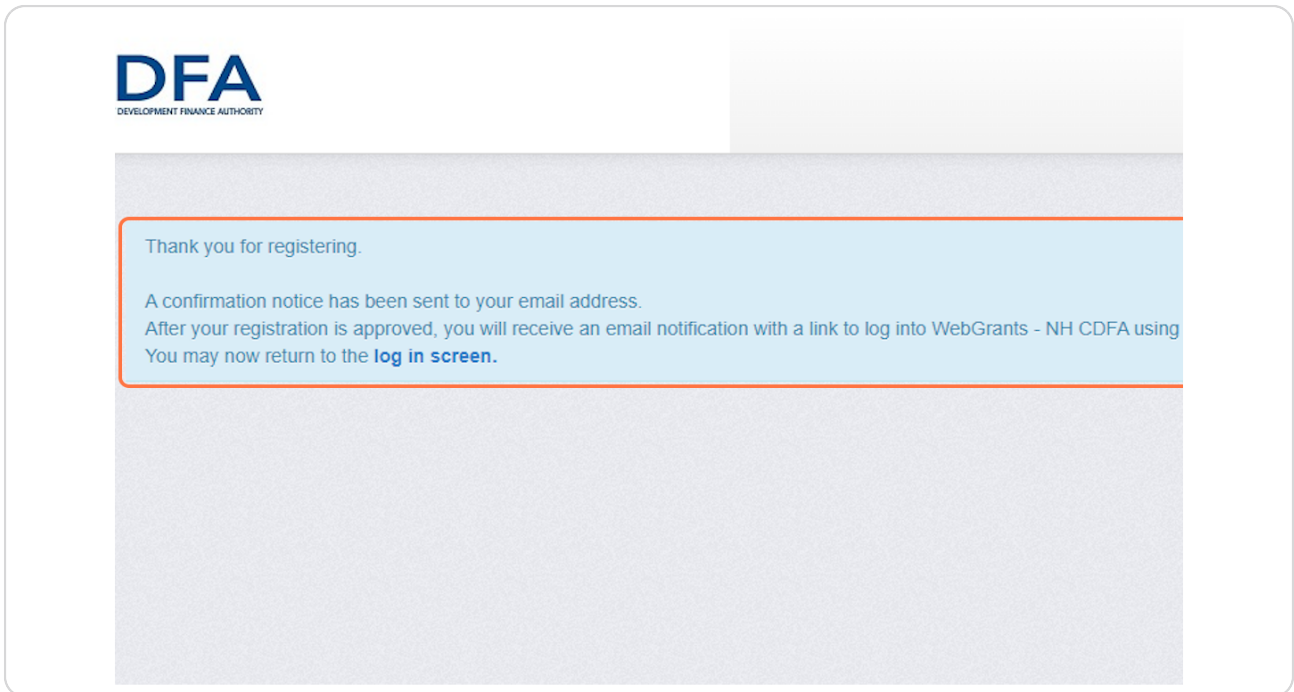
Once the Captcha has been completed select "Save Registration Information" in the bottom right corner.
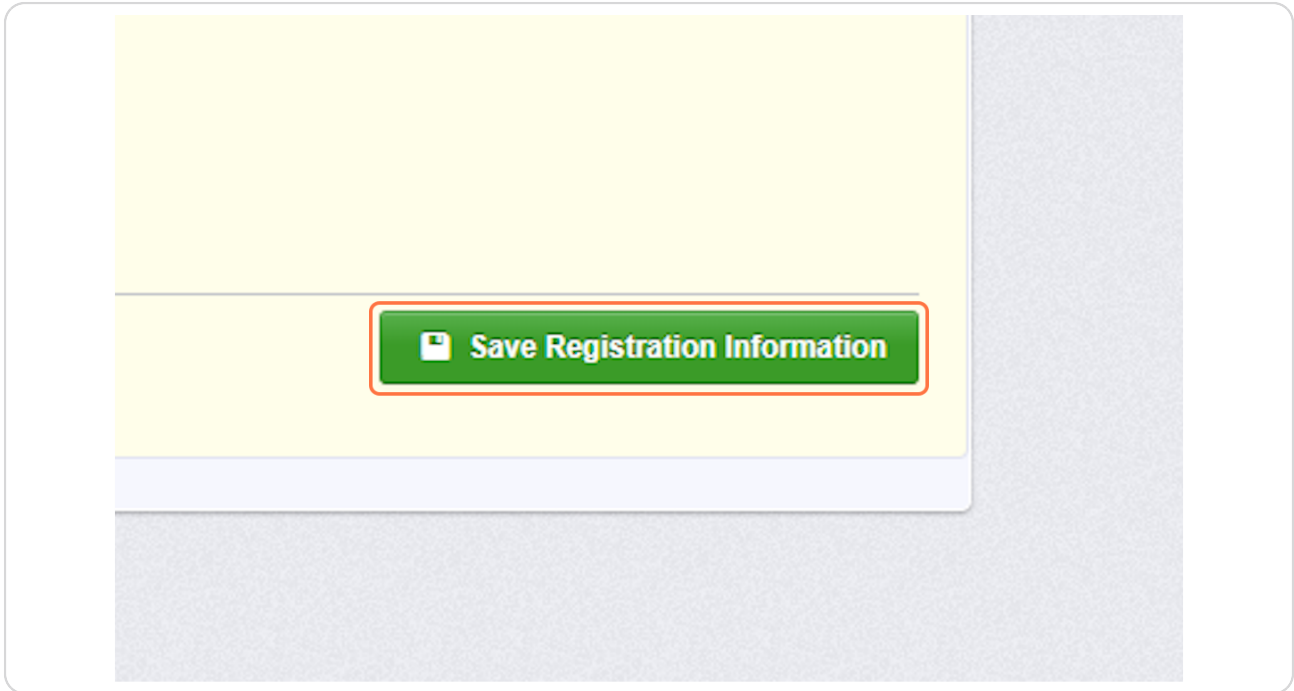
Registration Confirmation

You will receive a confirmation of your registration with the message that an alert notification has been sent to your email address.

Confirmation Email

You will receive an email from nhcdfa@mail.webgrantsloud.com confirming your registration was received and is under review. Registrations can take up to 2 business days to be approved.
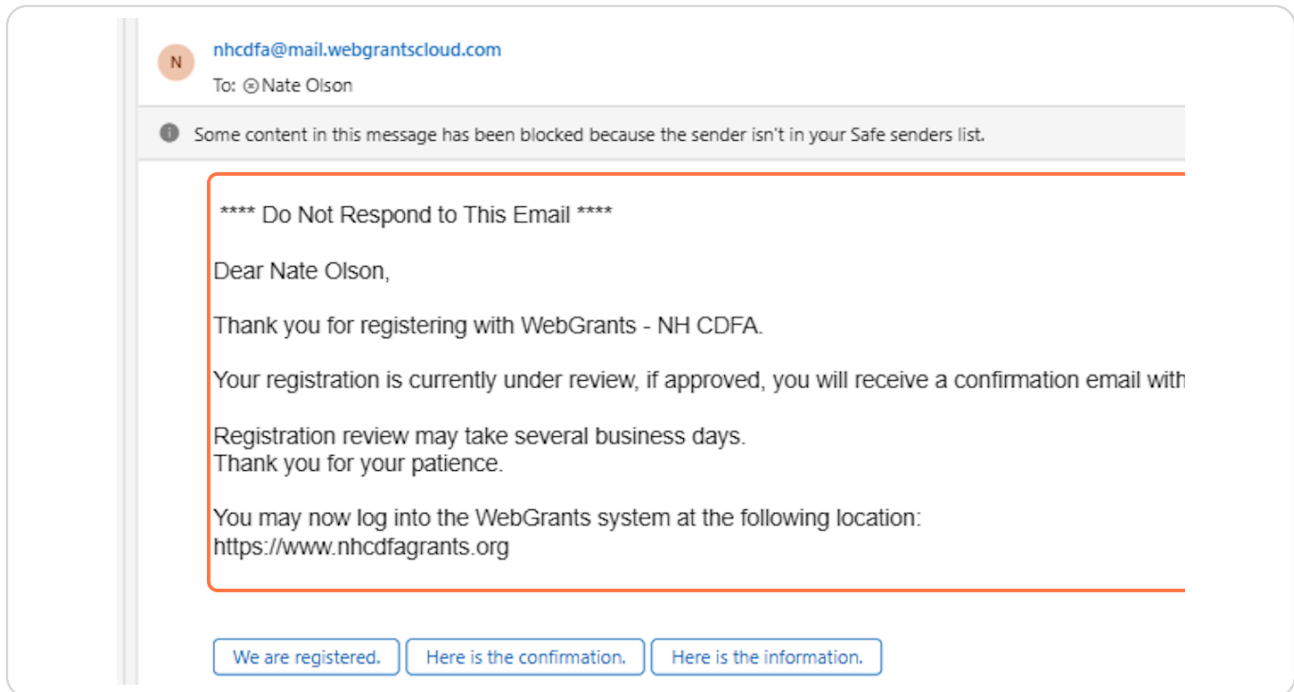
STEP 9

Registration Questions

Please direct any registration questions to Priscilla Baez (pbaez@nhcdfa.org)