

## EVALUATING CDBG-CV PUBLIC SERVICES GRANT APPLICATIONS

The scoring criteria were established to meet the HUD CDBG-CV criteria and Program Objectives (CDFA CDBG-CV Circular 2020-07). Applications shall be awarded points based on the following factors as further described below:

<b>Application Scoring</b>	<b>Maximum Score</b>
Community Need and Impact	100
Activity Need and Impact	150
<b>Maximum TOTAL Score</b>	<b>250</b>

### **Community Need and Impact**

The applicant will need to pass the Statutory Thresholds outlined in the application before the application is scored. The applicant community (County, City or Town) will be awarded points based on community need and impact as determined by data and information submitted in the application as described below.

The total score will be a combination of the community score and the activity score, each activity will be separately evaluated, scored and considered for funding.

#### **Community Need**

**70 points**

Up to 70 points will be awarded using the DCED Community Need Index. Municipal scores can be found in the [CDBG and CDBG-CV Application and Program Guide, Appendix E: Core Data Index](#). Data is gathered from a variety of sources, including the US Census Bureau, NH Department of Health and Human Services, NH Housing Finance Authority, and the NH Office of Strategic Initiatives.

The applicant community (County, City or Town) will be used to determine the Core Data Index score.

#### **Community Impact**

**30 points**

Up to 30 points will be awarded, as follows, based on the degree to which the application demonstrates that the request for funding is supported by a Community Needs Assessment or similar evaluation which included resident participation.

A Community Needs Assessment or clear explanation of need was developed and included in the application. The assessment was developed with citizen participation and clearly identifies the public service needs and priorities resulting from the COVID pandemic.	<b>30</b>
The application does not contain one of the applicable criteria listed in above.	<b>15</b>
No clear explanation of need or Needs Assessment was provided.	<b>0</b>

CDFFA looks to support a geographically diverse set of Communities and will take geography into consideration in its final recommendations for funding.

**Maximum Community Score:**

**100 points**

## **Activity Need and Impact**

The activity will be evaluated against the following Program Activity threshold criteria as outlined in the application. Only activities that pass the threshold criteria will be scored.

1. Proof that the application is for the purpose of preparing for, responding to, or recovering from COVID-19.
2. Proof that the application adheres to the Low- to Moderate-Income National Objective either by way of Low- to Moderate-Income Clientele (LMC) or Low- to Moderate-Income Area Benefit (LMA) and is a CDBG-CV Public Service eligible activity.
3. Completed Risk Assessment Form for each subrecipient. Note, if a subrecipient is proposing multiple activities then only one risk assessment form needs to be completed.
4. Completed Duplication of Benefit Certification for each activity.

The Municipal score and the individual activity score will be combined for a final score.

### **Populations Served by the Activity**

**30 points**

Up to 30 points shall be awarded on the basis of the percentage of funds requested which shall provide a direct benefit to low- and moderate-income persons or households based on the following point values:

70% or over or a HUD presumed group	<b>30</b>
60-69%	<b>20</b>
51-59%	<b>10</b>

**Note:** HUD presumes certain groups of people have low and moderate incomes. They are: persons who are elderly, severely disabled, victims of domestic abuse, abused children, illiterate adults, people who are homeless, migrant farm workers, and persons living with AIDS.

### **Activity Priority**

**20 points**

Activities shall be awarded points based on the level of priority.

For COVID-19 related services which are eligible and high priority.	<b>20</b>
For COVID-19 related project services which are eligible but not high priority.	<b>0</b>

**Note:** High priority activities are childcare services; food banks; senior services; services for persons with disabilities; legal services; resident services; youth services; transportation services; health, mental health and substance abuse services; financial literacy; foreclosure and homebuyer counseling; and homeless services.

### **Cost Per Beneficiary**

**20 points**

Up to 20 points for the number of individual beneficiaries relative to cost, shall be awarded as follows based on comparison to other applications in this Public Services category:

If the services shall benefit more households/individuals and the relative cost in CDBG funds per household is low as compared to other applications.	<b>20</b>
If the services shall benefit fewer households/individuals and/or the relative cost in CDBG funds per household is higher as compared to other applications.	<b>10</b>
If the project will benefit a small number of households/individuals and/or the relative cost in CDBG funds per household is high as compared to other applications.	<b>0</b>

**Service Provider Track Record and Impact****20 points**

Up to 20 points for service providers who demonstrate a proven track record of delivering the service, or a similar service, for which funds are being requested.

The organization has a strong track record delivering the requested services which is likely to have a positive impact.	<b>20</b>
The organization has a strong track record but has no prior experience with the requested activity OR has experience with the requested activity but is lacking in organization capacity.	<b>10</b>
The organization has no experience with the requested activity.	<b>0</b>

**Readiness****10 points**

Up to 10 points for the readiness of the service provider to start the services described in the application and proven by contracts, agreements or other information.

The provider demonstrated that they are ready to provide the services as soon as funding is available.	<b>10</b>
The provider will need to do some work to be ready to start services and is likely to be able to start within 3 months.	<b>5</b>
The provider has significant work to do to be ready to provide services which is likely to lead to a delay in the start of services of up to 6 months.	<b>0</b>

**Existing Relationship between Service Provider and Grantee****10 points**

An existing and positive relationship will allow the services to flow in a streamlined manner to low- and moderate-income people. Up to 10 points for existing relationships between service provider and Grantee.

The provider has an established working partnership with the Grantee which is demonstrated by the Grantee's prior commitment of funds for the services.	<b>10</b>
The provider has an established partnership with the Grantee but has not funded the service provider within the last 24 months.	<b>5</b>
The provider does not have a prior relationship with the Grantee.	<b>0</b>

**Activity Need and Impact****40 points**

A score of 40 points shall be awarded for the service showing the greatest need and impact when compared to the other applications. The remaining applications shall receive fewer points according to the following point values:

The organization is meeting a critical community need that is especially relevant in responding to COVID-19.	<b>40</b>
Substantial	<b>30</b>
Moderate	<b>20</b>
Minimum	<b>10</b>
None	<b>0</b>

**Maximum Activity Score:**

**150 points**

The following is a summary of the scoring categories:

<b>Community Need and Impact</b>	
Need	70
Impact	30
<b>Activity Need and Impact</b>	
Population Served	30
Priority Activity	20
Cost Per Beneficiary	20
Service Provider Track Record and Impact	20
Readiness	10
Existing Relationship	10
Overall Need and Impact	40
<b>TOTAL</b>	<b>250</b>