



Clean Energy Fund Loan – Required Documents For-Profit Business

COMPANY INFORMATION	
Company name:	
Application Name (Project):	
Address:	
Contact Name:	
Telephone number:	
Email:	

REQUIRED DOCUMENTS	
<input type="checkbox"/>	Three years of company tax returns.
<input type="checkbox"/>	Year-to-date financial statements and current year budget (if available).
<input type="checkbox"/>	Personal Financial Statement (for all owners of 20% or more of the borrowing entity). Personal Financial Statement Form (if you need one) Click Here
<input type="checkbox"/>	Two years personal tax returns (for all owners of 20% or more of the borrowing entity).
<input type="checkbox"/>	Personal credit reporting authorization (if not included on personal financial statement form). Credit Reporting Authorization Form Click Here
<input type="checkbox"/>	Entity Formation Documents
<input type="checkbox"/>	<i>If there is a related real estate holding company pledging collateral that files Partnership or Trust tax return, include three years of tax returns for that entity.</i>
If Applicable to your Business:	
<input type="checkbox"/>	Three years accountant prepared financial statements (compilation, review or audit).
<input type="checkbox"/>	Current Accounts Receivable / Accounts Payable Aging.
<input type="checkbox"/>	Lease with tenant or landlord.
<input type="checkbox"/>	Rent rolls.

Once you have completed this checklist:

1. Email the checklist along with the listed documents to underwriting@nhcdfa.org;
2. Upload the checklist to your CDFA Grants Management System (GMS) loan application.

Questions? Contact:

Scott Maslansky, Director of Clean Energy Finance
main: 603.226.2170 | direct: 603.717.9123
email: smaslansky@nhcdfa.org

IMPORTANT NOTICE: Please be advised CDFA is subject to RSA 91-A, New Hampshire's Right-to-Know law. All information and documents created, accepted or obtained by, or on behalf of, CDFA are potentially subject to disclosure in compliance with RSA 91-A.