



Attachment 9-16

SAMPLE ADMINISTRATIVE SETTLEMENT

An Offer of Just Compensation was made on _____ for the property located at _____
(*Address of Property*)
owned by: (*Name*) _____, and whose mailing address is
(*Address*) _____.

The property owner has refused this offer, and based on subsequent negotiations, has asked that he/she be paid \$ _____, or \$ _____ above the amount of \$ _____ the Agency established as just compensation.

In accordance with 49 CFR 24.102(i), the purchase price for a property may exceed the amount offered as just compensation when reasonable efforts to negotiate an agreement at that amount have failed and an authorized Agency official approves such administrative settlement as being reasonable, prudent, and in the public interest.

This regulation states that when Federal funds pay for or participate in acquisition costs, a written justification shall be prepared which indicates that available information (e.g., appraisals, recent court awards, estimated trial costs, or valuation problems) supports such a settlement.

As required, this document is written justification to establish an administrative settlement of \$ _____ for the subject property based on the following information:

- Other Appraisals (Attach appraisal or discuss in an attachment.)
- Recent Court Awards (Attach awards or discuss in an attachment.)
- Estimated Trial Costs (Attach memorandum from Agency attorney, or document discussion with counsel in an attachment.)
- Valuation Problems (Attach discussion to describe and reason for administrative settlement.)

Based on the above justification documentation and/or information, the Agency hereby determines the amount established herein as the administrative amount as being reasonable, prudent, and in the public interest.

SIGNATURE OF AUTHORIZED OFFICIAL

DATE

Attachment(s) per boxes checked above AND Offer of Just Compensation