



Community Development Block Grants

Economic Development

Compliance Plan

The compliance plan is meant to help the grantee and any grant manager create and maintain a comprehensive strategy to adhere to all federal and state regulations. The plan should be submitted with the application and updated if there are any changes in scope to the project.

National Objective and Eligible Activity	<p>Things to include:</p> <ol style="list-style-type: none"> 1. National Objective and supporting documentation 2. Eligible Activity and any relevant information
Grantee Requirements	<p>Things to include:</p> <ol style="list-style-type: none"> 1. Citizen Participation Plan 2. EEO Compliance 3. Plan to AFFH 4. LEP Compliance
Environmental Review	<p>Preparing the Environmental Review Record (ERR) to assure full compliance with the National Environmental Policy Act, completion of the statutory checklist, and any other applicable environmental requirements as outlined in Chapter 5 of the Implementation Guide. The Grant Manager will also be responsible for preparing any legal notices required to be published for the ERR process and conducting any required public hearings or informational meetings.</p>
Financial Management	<p>Things to include:</p> <ol style="list-style-type: none"> 1. Financial Management Plan and responsibilities 2. Who will review invoices?
Procurement and Contracts	<p>Monitoring the contractor selection process, including the bid advertising, tabulation and award process for conformance to CDBG requirements. The manager will review the construction contract provisions for CDBG compliance and will check for debarment of the lowest responsible and responsive bidder before a contract (to be reviewed and approved by CDFA) is awarded</p>



Labor Standards	Things to include: <ol style="list-style-type: none"> 1. Who is the Labor Standards Officer (LSO) for the project? 2. Davis Bacon Wage Rate Determination
Acquisition/Relocation	Things to include: <ol style="list-style-type: none"> 1. Type of Acquisition 2. URA triggered? If so, please attach relocation plan.
Reporting and Recordkeeping	
Monitoring and Closeout	